

COLLEGE EXCEL

PRE-ENROLLMENT CHECK OFF LIST

College:

- Mail in completed College Excel application or submit online
- For students applying for student housing, complete Rental application
- Apply to COCC or OSU Cascades -- online
- Make appointment with COCC or OSU college advisor once you have been accepted
- If you have taken college math and writing placement tests from another college, request copies be sent to College Excel and the college to which you are applying (COCC or OSU)
- Request all transcripts from high school and post-secondary (colleges or universities) be sent to College Excel **and** the college to which you are applying. If possible, bring a copy of all transcripts with you.

Identification: Students need copies of 3 of the following forms of ID:

- Social Security card
- Birth certificate
- Passport
- Driver's license (mandatory if student is bringing a car)
- State picture ID

Health:

- Health insurance card
 - Current physical exam. If the physical exam is over 1 year old, we request you get a new physical before enrolling.
 - Photocopies of current prescriptions and a written description for why they are taking each medication.
 - Complete typed out list of names, addresses & numbers of doctors, dentists, therapists, psychiatrists or other professionals that may be necessary to contact
 - Schedule doctors' appointments in Bend, if necessary
- *Students must have a 30 day supply of medications upon enrollment. If you will need prescriptions refilled within 30-45 days after arriving in Bend, please call our admissions office so we can help you schedule a doctor's appointment ahead of time. Available appointment times are generally 3 to 6 weeks out from the time you call. There is access to urgent care facilities, but they will often only write a prescription for few pills to get you through until you see a regular doctor and require that they have a copy of the prescription you need refilled.
- A typed out list of all emergency contact information with phone numbers listed in terms of priority.

Finance: (These items are for your personal files and are private)

_____ Current banking info including all account numbers, pin numbers and ATM/credit cards

Information for applications:

You will need this info for rental, job, internship, banking and volunteer applications.

_____ 3-5 names, addresses & numbers of job and personal references
for employment and rental applications

_____ Job/volunteer history and resume if you have one

Plus:

_____ A **rough draft** of what your budget or financial plan will look like while you are at College Excel. Within the first two weeks at College Excel you, along with your life coach, will create the actual budget to propose to your financial sponsor. Things to consider before you come would be: Where will your money come from? Who pays for what? How/when to ask for more? What constitutes an emergency?

_____ Phone card if long distance calls will be made from CE residence or offices.

_____ Spending money for at least two weeks (when enrolling) before budget is finalized.

_____ Cell phone

_____ Change your address to 955 NW Ogden Avenue, Bend, OR 97701
(All student mail gets sent to this address.)

Optional items

_____ Bike and helmet (highly recommended)

_____ Computer & peripheral accessories

_____ Daily planner (highly recommended) or PDA

_____ Car or other mode of transportation

_____ Sleeping Bag

Personal items:

_____ Make a list of all the personal items you need to bring, and pack or ship the items so you will have them when you arrive. Keep this list with you so you have an inventory of what you brought.

For students living in a College Excel residence:

Bring with you or buy when you get to Bend:

- _____ Pillow
- _____ Mattress pad (twin size)
- _____ 1 or 2 sets of twin size sheets
- _____ Warm comforter or bedspread for twin
- _____ 2 or 3 bath towels
- _____ Washcloths/hand towels
- _____ Laundry basket
- _____ Desk lamp
- _____ Alarm clock
- _____ Personal care items
- _____ Food, food staples, cleaning supplies
- _____ Extra blanket or sleeping bag

Optional:

- _____ Tasteful posters/artwork for room
- _____ Skis, snowboards, skateboards, other recreational equipment
- _____ Musical instruments
- _____ Small exercise equipment
- _____ Small TVs or stereos, gaming systems